



2023 Market Rules

- The two strikes rule: If you neglect to follow any bulleted rule twice the Market reserves the right to ask you to leave and end your participation as a Market Vendor. Vendor fee is nonrefundable.
- Vendors should be set up and ready for business by 3 PM, with your car out of the market area by 2:45 PM. Chronic failure to do so may result in Market removal. If you arrive after 2:40 PM, you will not be able to pull your car into the Market area. You will have to unload in the customer parking lot and walk your Market supplies to your booth space.
- No vendor vehicle may be parked in the Pavilion lot or on Sidewalk Rd. - you may park on Dickinson road, directly east of the market.
- The Market runs from 3 pm to 7 pm. Vendors are expected to attend the entire Market. **No early tear downs. Chronic early tear down can result in Market Suspension.** Starting at the autumnal equinox, the Market ends at sunset.
- The Market is a rain or shine event. Vendors are expected to attend every Market. Barring severe weather, the decision to cancel the Market will be made by the Market Manager at Coffee Creek by 2:30 PM.
- If a vendor needs to cancel, they must do so by 3 PM the Tuesday before the Market (24 hours before the market). Otherwise, you will be charged your Vendor booth fee. More than 3 cancellations (for any reason) may result in termination from the market.
- Vendor booth fees are nonrefundable.
- Vendors are responsible for obtaining and having on-hand required state or county health permits and certificates.
- Vendors must ALWAYS bring a proper tent to set up their products under (exclusion: food trucks) and appropriate tent weights (4). At least 25 lbs per corner. **We do have wind regularly which requires a quality tent and weights. Secure your weights to the top of the tent using straps or ropes.**
- All Vendors must produce the products they bring to sell. This is the definition of our producer-only market.
 - Exceptions are limited to seasonal fruits and sweet corn which must be from within a 100 mile radius of Chesterton, Indiana.
 - Resold items must come directly from a singular source (produce auctions or other local entities are not allowed).
 - All items being resold must be correctly labeled identifying product's origin farm. Further exemptions must be approved by the Market Manager.
 - Resale items must make up no more than one third ($\frac{1}{3}$) of items at the vendor booth. For example, out of 12 products, no more than 4 may be resale. A form will be provided each market for the resale vendor to fill out with amounts.
- **No product may be labeled as organic unless certified organic, or unless the farmer signs the organic affidavit and presents it at each market.**

- Vendors are expected to clean up their booth area at the end of Market. (You are responsible for disposing of your customers' trash and helping to keep Coffee Creek clean!)
- Appropriate language must be used when conducting business within the Market area.
- Smoking is prohibited within the Coffee Creek Watershed Preserve.
- No hawking at customers.
- All scales must be in accordance with the standards for weights and measures in the State of Indiana.
- Let's be nice, have fun, and build our Market community!!!

Updated November 9, 2022